Risk

2. Child safety –

Coordination and communication

Risk management activities are implemented and coordinated by the Principal, or their delegate. This includes communication of advice, guidance and support across the school.

Risk management tools

The College uses a number of

The mitigating processes and current controls associated with the inherent risks are assessed to determine the control effectiveness rating (see Appendix 6):

Poor - No system or process exists to manage the risk.

Unsatisfactory - The system and process for managing the risk has been subject to major change or is in the process of being implemented and its effectiveness cannot be confirmed.

Satisfactory - Systems and processes exist to manage the risk. Recent changes in operations require confirmation that accountabilities are in place and understood and that the risk is being actively managed.

Good - Systems and processes exist which manage the risk. Some improvement opportunities have been identified but not yet actioned.

Excellent

APPENDICES

List of College Categories and Risks

Strategic	STR.01	Strategy does not achieve Vision, Mission and Values
	STR.02	Loss of governance framework
Child Safety	CH.01	Breach of Child safety
Operational	OP.01	Reduction of student enrolments
	OP.02	Losing or weakening reputation
	OP.03	Major incident impacting business premises
	OP.04	Insufficient capacity to provide appropriate education and service to students
	OP.05	Failure to provide a safe work/study place
	OP.06	Lack of contemporary practice in learning and teaching
	OP.07	Pandemic or Epidemic
Financial	FIN.01	Financial viability and sustainability
	FIN.02	Employee or student major fraud

Human Resources

Event/Excursion/Camp/Incursion Risk Assessment Template

The following is just a guide, you will need to think about the specific dangers associated with your activity and detail them.

Risk	Consequences (/5)	Likelihood (/5)	Rating (Consequences + Likelihood)

10. Transport (travel sickness, disruptive behaviour, accidents)	3	1	4	Provide a sick bucket, water, cups and paper towels Sit those prone to sickness or disruptive behaviour at the front or with accompanying adult Check you have written consent from parents to take the student out Staff to maintain firm control on the bus In case of accident etc. where students must vacate the bus etc., ensure you have a full list of each student's name and who is

Risk Register Instructions

The purpose of a school risk register is to identify, document, and manage or control risks in the school environment. It is not always possible to eliminate all risks. It is expected that the College will manage and monitor any risks and regularly review their risk assessment.

Before adding to the College risk register, the following steps need to be taken:

1. Consult with College staff, students and the school community (such as School Advisory Councils) about any risks they have identified
2. Consider risks relating to the achievement of the College's strategi

Risk Rating Methodology

1.   **Consequences**

2. Inherent Risk Rating Matrix

Probability	Historical	Measures		Insignificant	Minor	Moderate	Major	Severe
				1	2	3	4	5
1:1	This event is expected to occur at least once in the next 12 months. This event has, or would have, occurred during most years. It would be unlikely that this would NOT occur.	5	Almost Certain	Medium (6)	High (7)	High (8)	Critical (9)	Critical (10)
1:2	There is a good chance this event will	4	Likely	Medium (6)	High (7)	High (8)	Critical (9)